



PROJECT YES!

Member Early Exit Request Form

All request for an early exit of program must first be approved by your site coordinator.

Member Name: _____
Last Name First Name

Site Placement: _____ **Program Year** _____

Term of service:

- Full Time (1700 hours) Minimum Time (300 hours)

Member is requesting to be exited early due to (Attach documentation):

- Compelling Personal Circumstances Release for Cause

Please describe the circumstances in which you are requesting an early release from the program:

- Early exit with term of service hours/assignments completed Date of Exit: _____

Please describe your plan to complete your assignments and term of service hours by your requested end date:

Member Signature _____ Date _____

Site Coordinator Signature _____ Date _____

Program Director's Signature _____ Date _____

*****Project YES! Staff USE ONLY*****

Did member provide appropriate documentation YES or NO
 Comments: _____

Any follow up needed? YES or NO
 Comments: _____

Is early exit approved? YES or NO
 Does member receive Education Award? Full Amount Partial \$ _____ NONE